

Governance, Audit and Risk Management Committee **AGENDA**

DATE: Tuesday 29 March 2011

TIME: 7.30 pm

VENUE: Committee Room 5,
Harrow Civic Centre

MEMBERSHIP (Quorum 3)

Chairman: Councillor John Cowan

Councillors:

| | |
|-----------------------|----------------|
| Mano Dharmarajah | Richard Romain |
| Thaya Idaikkadar (VC) | Yogesh Teli |
| Nizam Ismail | |
| Sachin Shah | |

Reserve Members:

- | | |
|-------------------|--------------------|
| 1. Ben Wealthy | 1. Tony Ferrari |
| 2. Ajay Maru | 2. Stephen Wright |
| 3. Krishna Suresh | 3. Anthony Seymour |
| 4. Krishna James | |

Contact: Lysandra Dwyer, Democratic Services Officer
Tel: 020 8424 1264 E-mail: lysandra.dwyer@harrow.gov.uk

AGENDA - PART I

1. ATTENDANCE BY RESERVE MEMBERS

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

2. DECLARATIONS OF INTEREST

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

3. MINUTES (Pages 1 - 8)

That the minutes of the meeting held on 19 January 2011 be taken as read and signed as a correct record.

4. PUBLIC QUESTIONS

To receive questions (if any) from local residents/organisations under the provisions of Committee Procedure Rule 17 (Part 4B of the Constitution).

5. PETITIONS

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Committee Procedure Rule 15 (Part 4B of the Constitution).

6. DEPUTATIONS

To receive deputations (if any) under the provisions of Committee Procedure Rule 16 (Part 4B) of the Constitution.

7. REFERENCES FROM COUNCIL AND OTHER COMMITTEES/PANELS

- (a) Treasury Management Strategy Statement: Reference from the Cabinet meeting on 10 February 2011
- (b) Final Revenue Budget 2011-12 and 2015-16: Reference from the Cabinet meeting on 10 February 2011

- (a) Treasury Management Strategy Statement (MRP) Prudential Indicators & Minimum Revenue Provision Policy & Strategy 2011/12: Reference from the Cabinet meeting on 10 February 2011: (Pages 9 - 10)

For the sake of economy, the report which was circulated on the agenda for the February Cabinet meeting is not being reprinted in this agenda, and Members are therefore requested to bring their copies with them to the meeting.

- (b) Final Revenue Budget 2011-12 and 2015-16: Reference from the Cabinet meeting on 10 February 2011: (Pages 11 - 14)

For the sake of economy, the report which was circulated on the agenda for the February Cabinet meeting is not being reprinted in this agenda, and Members are therefore requested to bring their copies with them to the meeting.

8. INFORMATION REPORT - AUDIT PLAN FOR 2010 -11 (Pages 15 - 76)

Report of the Interim Director Finance.

9. DRAFT INTERNAL AUDIT PLAN 2011/12 (Pages 77 - 126)

Report of the Assistant Chief Executive

10. AUDIT FEE LETTER 2011-12 (Pages 127 - 134)

Report of the Interim Director Finance.

11. INFORMATION REPORT - CAPITAL INVESTIGATION IMPLEMENTATION PLAN (Pages 135 - 160)

Report of the Assistant Chief Executive.

12. MANAGING ASBESTOS

Verbal Update of the Service Manager Internal Audit

13. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

AGENDA - PART II - NIL